

APPLICATION FOR EMPLOYMENT



Willow Grove, PA

We at Plato's Closet Willow Grove are committed to a policy of equal treatment and opportunity in every aspect of our employment relations without regard to race, color, religion, sex, national origin, age, disability, or any other legally protected class status. This includes, but is not limited to, recruiting, hiring selection for training, transfers, promotion, compensation, and any company sponsored social and recreational programs.

Please print as clearly and completely as possible.

Name _____ Date _____

Present Address _____
Street City State Zip

Social Security # _____ Home Telephone (____) _____

Email _____ Cell Phone (____) _____

Referred by: Advertisement Agency Person Walk-in Employee Other _____

Are you legally eligible for employment in the U.S.A.? Yes No State age if under 18 _____ Expected Pay Rate \$ _____/hour

Are you available to work?: Full-time Part-Time What hours are you available on Saturdays? _____

Date available to begin work _____ List friends or relatives employed at Plato's Closet _____

Were you previously employed by any Plato's Closets? Yes No If yes, when/where _____

Other name(s) used while attending schools or places of employment indicated on this form _____

Can you perform the functions of this job with or without reasonable accommodations?
Yes No If No, please explain: _____

Have you ever been convicted of a felony? Yes No If yes, please explain: (Note - A conviction alone will not automatically bar you from employment.) _____

EDUCATION

Name and Location	Course of Study	Scholastic Average	Dates of Attendance	Graduated		
				Yes/No	Mo/Year	Degree
High School/GED			N/A		N/A	N/A
College						
Vocational						
Other						
Additional Comments regarding education: _____ _____						

DAYS/HOURS AVAILABLE TO WORK

We are open Monday through Saturday 10am to 9pm and Sunday 11am to 6pm. Weekends are our busiest days, which creates the biggest demand for available employees. Please specify which days and hours you are available to work.

Day	Hours Available/Notes	Day	Hours Available/Notes
Monday		Friday	
Tuesday		Saturday	
Wednesday		Sunday	
Thursday		Other Schedule Limitations: _____	

EMPLOYMENT HISTORY

(List present or most recent employer first)

Name of Company _____ Address _____

Supervisor _____ Salary _____ Phone _____

Job Title _____ Date Started _____ Date Left _____

Job Description _____

Reason for Leaving: _____

Name of Company _____ Address _____

Supervisor _____ Salary _____ Phone _____

Job Title _____ Date Started _____ Date Left _____

Job Description _____

Reason for Leaving: _____

Name of Company _____ Address _____

Supervisor _____ Salary _____ Phone _____

Job Title _____ Date Started _____ Date Left _____

Job Description _____

Reason for Leaving: _____

Name of Company _____ Address _____

Supervisor _____ Salary _____ Phone _____

Job Title _____ Date Started _____ Date Left _____

Job Description _____

Reason for Leaving: _____

AUTHORIZATION FOR BACKGROUND CHECK: *I authorize Plato's Closet to verify employment, except as noted below, as well as conduct criminal and vehicular record check.*

Indicate those you do not wish contacted: _____

Signed: _____ Date: _____

REFERENCES

Please list three persons other than relatives or personal friends, who can judge your work ability.

1) Name _____ Relationship _____

Address _____ Phone _____

2) Name _____ Relationship _____

Address _____ Phone _____

3) Name _____ Relationship _____

Address _____ Phone _____

How do you think your friends and family describe you if I were to ask them about you?

Please use the space provided below to summarize any additional information necessary to fully describe your qualifications.

● PLEASE READ ●

All information written on this application is complete and accurate to the best of my knowledge. I understand that any misrepresentation of facts in this application disqualifies me from further consideration - or if employed - is grounds for dismissal. I understand that any employment offer is contingent upon satisfactory references and I authorize Plato's Closet to investigate past employment and education history, as well as references given on application.

I understand that if employed such employment may be terminated for just cause, or no cause, by the employer or myself at any time. I also understand and agree that the terms and conditions of my employment may be changed, with or without cause, and with or without notice, at any time by the company. I understand that no company representative, other than its Owner, and then only when in writing and signed by the Owner, has any authority to enter into any agreement for employment for any specific period of time, or to make any agreement contrary to the foregoing.

I fully understand and agree to all statements above.

Signature

Date
